

## DUES AND ENTRY FEES

Each year, dues and entry fees must be submitted to the College Squash Association (CSA) treasurer by December 1st. If the fees are late, then the following penalties will be assessed:

- After December 8th: \$25 fine
- After December 15th: \$50 fine
- After December 31st: \$100 fine and a notification will be sent to the member institution's administrative department.

If dues, entry fees, or fines are not paid in full by the time the draws are being created for the National Team Championships, then the delinquent institution will be ineligible to participate in the tournament. In addition, the delinquent institution will be removed from CSA team rankings and its players will be removed from individual rankings.

## ETHICS OR RULE VIOLATION PROCESS

**Reporting a Potential Violation:** For a description of conduct and procedure violations, please refer to the other sections of the CSA rules, such as the [Ethics Guidelines](#) and the [Match Play Rules](#).

**Evaluation of a Potential Violation:** The MCSA and/or WCSA Executive Committees or the Regulatory/Ethics Subcommittee will examine the potential violation. Coaches involved in the alleged violation or the reporting of the alleged violation will not be permitted to evaluate or access a penalty on behalf of the CSA. The evaluation and penalty assessment process (if warranted) will be completed within five days of receipt.

**Penalties:** If the MCSA and/or WCSA Executive Committees or the Regulatory/Ethics Subcommittee determine the situation to be a violation of CSA rules or guidelines, the following penalties may be assessed:

- A letter of caution to the coach that explains the violation. This is reserved for a minor offense;
- A letter of caution to the Athletic Department of the violating institution;
- Forfeiture of an individual player's match;
- Forfeiture of team's match;
- Monetary fine; and
- Suspension of membership, which may prevent participation in the Men's National Team Championships, Women's National Team Championships (Howe Cup), and/or the intercollegiate individual tournament.

If warranted, the MCSA and/or WCSA Executive Committees and/or the Regulatory/Ethics Subcommittee reserve the right to assess alternative penalties. The President of the MCSA or WCSA must approve the alternative penalty. If the President of the MCSA or WCSA is involved in the alleged violation or reporting the alleged violation, the Vice President of the appropriate Executive Committee is responsible for approving the alternative penalty. If the violation involves both MCSA and WCSA teams, then both Executive Committee Presidents must approve the alternative penalty.

**Appeals:** Penalties may be appealed to the Executive Committee through an email request. Appeals must be made within 24 hours of receipt of the MCSA's and/or WCSA's penalty decision.

### RANKING PENALTIES

If results of matches are not submitted within the specified time period, the following penalties will be assessed:

- First Offense: A letter of caution (or email) will be sent to the coach;
- Second Offense: For one ranking cycle or until the team has updated the US Squash database, the team will be removed from the rankings and the team will be delisted from the CSA website. For varsity teams, the school's athletic director will also be notified;
- Third (or Additional) Offense: The team may be suspended from the National Team Championships, fined, and/or will forfeit any grant money

In addition, if player names are not filled in on the match result listings in the US Squash database (i.e. "Not on Roster"), the penalties listed above will also be applied.

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Last updated on October 2, 2011

Previously updated on January 3, 2011.

Michael Bello 10/2/11 7:11 PM

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